

**Sample form, not for offline completion.**

Visit <https://eriecanalwaypreservation.grantplatform.com> to apply.

# Mohawk Valley Historic Rural Revitalization Grant Program

Application name

Building Name

You will be asked for more detailed information later in the application process.

☐ The subject building is listed on the National Register of Historic Places or is a currently listed contributing structure in a National Historic District.

To be eligible for this grant program, your structure **must** be currently listed on the National Register of Historic Places or be included as a contributing structure within an established National Historic District.

Please provide the National Register listing number OR the NYS CRIS system tracking number here.

25 characters

Amount you are requesting.

☐ I confirm that I meet the eligibility criteria for this grant

Please see the program guide for eligibility requirements:

[https://eriecanalway.org/application/files/2517/4102/7067/2025\\_MV\\_Historic\\_Rural\\_Revitalization\\_Grant\\_Program\\_Guide\\_updated030325.pdf](https://eriecanalway.org/application/files/2517/4102/7067/2025_MV_Historic_Rural_Revitalization_Grant_Program_Guide_updated030325.pdf)

Full Legal name of building owner

Applicant type

☐ Private

☐ Public

☐ Nonprofit

☐ Private For Profit

☐ Individual

☐ Public (governmental)

Applicant website

Is your building located in a Certified Local Government?

☐ Yes

☐ No

Certified Local Governments are municipalities that have demonstrated, through a certification process, a commitment to local preservation and saving the past for future generations.

For more information: <https://www.nps.gov/subjects/historicpreservationfund/certified-local-government-program.htm>

Applicant Phone Number

Mailing Address

100 characters

Address Line 2 (optional)

City

State

100 characters

Zip Code

Legally Authorized organizational representative

Email

Fiscal Year

100 characters

Calendar, federal, etc.

**Fiscal year information is only required for governments and non-profits.**

Total budgeted Revenue - Current fiscal year

Total budgeted expenses - Current fiscal year.

Prior year budgeted revenue

Prior year budgeted expenses

Immediate past fiscal year

☐ I understand and agree that, if awarded, a ten-year covenant is required and will be added to the property deed.

Covenants are held by New York State Historic Preservation Office (SHPO)

Project Summary

200 characters

Concisely describe the project, including the building name, date, location, type of work, and amount requested. If awarded, this information may be used in public announcements.

Estimated Project Start Date

Estimated Projected completion date

Building Name

100 characters

Building Original Construction Date (optional)

Dates and brief description of significant major renovations. If none, please state "None".

200 characters

Describe in detail your building's present condition.

2000 characters

Describe how and when the condition was assessed. Include major structural challenges, including those not being addressed through this grant project. Cite sources such as observations by preservation architects, building condition reports, or building assessments.

List each type of activity being conducted through this grant request. Provide a brief 1-2 sentence description. 1000 characters

Windows, doors, facade improvements, mechanicals, etc.

How is your building publicly accessible?

1000 characters

Building street address (optional)

150 characters

Please see eligible community map and listings here: [MVHRGP WEB LINK HERE](#).

Building County

50 characters

Building Lattitude50 characters

Building Longitude

Who is your lead consultant? Include their firm name or municipal affiliation, professional qualifications, and years of experience with similar projects.1000 characters

Secretary of the Interior’s Professional Qualifications: Professional Qualifications Standards (U.S. National Park Service) (nps.gov)

Please indicate what level of design your project has reached. All projects will be reviewed by the National Park Service at the 75% level and changes may be required.

☐ 0%

☐ 25%

☐ 50%

☐ 75%

Please use your consultant's current level of design. You will be asked to provide links to planning documents.

Describe the intended use of your structure, explain how that use was determined, and how the use relates to this grant program’s stated goals.1000 characters

Describe your prior experience and success with similar projects.500 characters

How will your project improve the resident and visitor experience in the Mohawk Valley?500 characters

How do you plan to sustain your project beyond the grant period?500 characters

How do you incorporate accessibility and inclusivity for all audiences?1000 characters

How is your project consistent with local, county, regional, state, and/or federal plans? Please list plans by name and date of plan and provide a brief 1-2 sentence summary.250 characters

List key staff directly involved with the project. Include one-to-two sentences for tasks assigned.500 characters

Will you participate in any of the following programs?

- ☐ State HP Tax Credit
- ☐ Federal HP Tax Credit
- ☐ NY Main Street
- ☐ NYS DRI
- ☐ NYS LWRP
- ☐ Restore NY
- ☐ None

**Budget amounts and totals must be consistent across all parts of the application.**

Amount you are requesting.

Non-federal cash match

Total Project Cost

### Budget Template

1. The budget template is a Google Doc which you will download, fill out, save, and then upload. Follow the steps below to complete the process.
2. Click <https://bit.ly/mohawk-valley-hp-grants-budget-template> to access the budget template.
3. Choose "Download" from the drop-down selections
4. Save the document to your computer as an EXCEL file (Document must be saved to your computer prior to completion).
5. Complete the form and ensure final is saved to your computer.
6. The completed templated must be uploaded in the Supporting Materials section.

### Budget Narrative

1500

Provide a detailed explanation for the purpose and need of each expense activity listed on the budget template.

characters

Include how you have determined accurate, industry standard cost estimates. Each expense item included on your Budget Template must be described.

Provide a brief description of each major funding source (state or foundation grants, private financing, etc.), the date awarded, date due, and any restrictions.

Please provide detailed information.

Please Note: While there is an "optional" note for each of the following uploads, **each of the listed items are required**. The "optional" function is used here solely for Erie Canalway's grant administrative purposes. Please be sure to upload all requested documents.

Material may be supplied as follows:

Upload JPEG or PDF files. Maximum file size is 5MB per piece.

Please do not upload any further written material as the reviewers will not consider these. The written component of your application should be fully explained within the provided form fields.

**Detailed Project Budget** (optional)

Please use template provided in the Budget Tab.



**Proof of Building Ownership** (optional)



**IRS 990** (optional)

- Most recently completed and approved.



**IRS Nonprofit Determination Letter** (optional)



**Most Recent Audited Financial Statements** (optional)



**Most Current (internal) Financial Statements** (optional)



**Consultant Qualifications** (optional)



**Letters of Support** (optional)



**Project Photo 1** (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

**Project Photo 2** (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

**Project Photo 3** (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

**Project Photo 4** (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

Project Photo 5 (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

Detailed Project Schedule (optional)



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Project Budget (optional)

- Please use template provided in the Budget Tab.



Proof of Building Ownership (optional)



Most recent (optional)

financial statements

, or most recent

Management Discussion and Analysis

Report

Either your most recent financial statement or management discussion and analysis report is required.

Consultant Qualifications (optional)



Letters of support (optional)



Project Photo 1 public (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

Project Photo 2 public (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

Project Photo 3 public (optional)



Project Photo 4 public (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

Project Photo 5 Public (optional)



**Detailed Project Schedule** (optional)



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**Project Budget** (optional)



**Detailed Project Schedule** (optional)



**Proof of Building Ownership** (optional)



Project Photo 1 private (optional)



Do not include more than five images. Photos should be condensed into a single file for upload.

Project Photo 2 private (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

Project Photo 3 private (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

Project Photo 4 private (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.



Project Photo 5 private (optional)



Photo must be a JPEG format and be between 300 and 400 DPI.

**Letters of Support** (optional)

